

CITY OF FORT ATKINSON
City Council Minutes ~ September 15, 2020

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm via Zoom.

ROLL CALL.

Present: Cm. Kotz, Cm. Housley, Cm. Scherer, Cm. Johnson and Pres. Becker. Also present: City Attorney, City Clerk/Treasurer, City Engineer, Fire Chief, Water Supervisor and Wastewater Supervisor.

Excused absence: City Manager.

APPROVAL OF MINUTES OF SEPTEMBER 1, 2020 REGULAR COUNCIL MEETING.

Cm. Scherer moved, seconded by Cm. Johnson to approve the minutes of September 1, 2020 regular council meeting. Motion carried via zoom.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Minutes of Plan Commission meeting held September 8, 2020.*

b. *Building, Plumbing and Electrical Permit Report for August, 2020.*

Cm. Kotz moved, seconded by Cm. Scherer to accept and file the Reports of Officers, Boards and Committees. Motion carried via zoom.

UNFINISHED BUSINESS

a. *Presentation by Vandewalle & Associates of Draft Zoning Ordinance and Zoning Map.*
Vandewalle Representatives Ben Rohr and Mike Slavney presented the draft for Council approval.

b. *Review and approve Ordinance to repeal and re-enact Chapter 15 of the Municipal Code as "Chapter 15: Zoning Ordinance."*

Cm. Kotz moved, seconded by Cm. Scherer to move the ordinance to its second reading. Motion carried via Zoom.

c. *Review and approve Ordinance to repeal and re-enact the “City of Fort Atkinson Zoning Map” as the City’s Official Zoning Map, replacing all previously approved zoning maps.*

Cm. Kotz moved, seconded by Cm. Johnson to send the ordinance to its second reading. Motion carried via Zoom.

d. *Recommendation from Plan Commission to approve Preliminary Certified Survey creating a 6.7 acre Farm Consolidation Lot and Lot Combination at W7170 North Shore Rd (extraterritorial).*

Cm. Scherer moved, seconded by Cm. Johnson to approve the recommendation from Plan Commission to approve Preliminary Certified Survey creating a 6.7 acre Farm Consolidation Lot and Lot Combination at W7170 North Shore Rd (extraterritorial). Motion carried via Zoom.

e. *Recommendation from Plan Commission to approve Preliminary Certified Survey creating zero lot line dwellings for property located at Lot 3 of Talent Trail.*

Cm. Kotz moved, seconded by Cm. Scherer to approve the recommendation from Plan Commission to approve Preliminary Certified Survey creating zero lot line dwellings for property located at Lot 3 of Talent Trail. Motion carried via Zoom.

NEW BUSINESS

a. *Review and approve quote for server, computer, and license upgrades.*

Clerk/Treasurer Ebbert presented the information and quote for necessary upgrades to the server, outdated computers and enhanced firewalls. This upgrade is eligible for reimbursement by the DOA Routes to Recovery grant. Upgrades include computers for various departments and firewalls for Departments that remote into the main server.

Cm. Scherer moved, seconded by Cm. Johnson to approve quote for server, computer and license upgrades from Ignatek not to exceed \$39,432 with reimbursement from Routes to Recovery/CARES grant. Motion carries unanimously on a roll call vote via Zoom.

b. *Review and approve quote for VOIP phone system upgrade.*

Clerk/Treasurer Ebbert reviewed the phone system upgrade following confirmation that this purchase would qualify under the DOA Routes to Recovery grant program. Various quotes were obtained and analyzed that varied in monthly fees, lease vs purchase of phones and different contract lengths. The quote from Ignatek provided ownership of the phones with reasonable monthly rates and no contract.

Cm. Kotz moved, seconded by Cm. Scherer to approve quote for VOIP phone system upgrades from Ignatek not to exceed \$15,396 with reimbursement from Routes to Recovery/CARES grant. Motion carries unanimously on a roll call vote via Zoom.

c. *Review and approve 2021 Recycling Grant Application.*

Engineer Selle reviewed the annual application. The WDNR provided \$35,095 in grant funds for 2020 with a similar amount expected in 2021.

Cm. Kotz moved, seconded by Cm. Scherer to approve the 2021 Recycling Grant Application. Motion carries unanimously on a roll call vote via Zoom.

d. Review and approve quote for motor encasement of Well 3.

Water Supervisor Hayden updated the Council on the recent work of Well 3. The well motor broke away from the pipe and fell to the bottom. The crew was not able to remove it. The DNR instructed staff the motor must then be encased in mechanical grout. This incurred a cost of \$4,500. Funds will be covered from the 2020 CIP as the installation of VFDs was shifted to 2022.

Cm. Kotz moved, seconded by Cm. Johnson to approve quote for motor encasement of Well 3 not to exceed \$4,500 with Suez. Motion carries unanimously on a roll call vote via Zoom.

e. Review and approve quote for rehabilitation of Well 4.

Water Supervisor Hayden reviewed the rehab of Well 4. Upon inspection after removal, several parts need to be replaced. The early corrosion is suspected to be caused by an inferior grade of stainless steel. Funds will be covered from the 2020 CIP as the installation of VFDs was shifted to 2022.

Cm. Scherer moved, seconded by Cm. Johnson to approve the quote for rehabilitation of Well 4 not to exceed \$10,927 with Municipal Well and Pump. Motion carries unanimously on a roll call vote via Zoom.

f. Review and approve quote for centrifuge feed pump purchase and installation at Wastewater Utility, as budgeted.

Wastewater Supervisor Christianson reviewed the replacement for the 1992 pump. This is part of three pumps used in the process of solids thickening and dewatering. Several quotes were received for pump #4, mechanical installation and VFD and control panel re-work.

Cm. Scherer moved, seconded by Cm. Johnson to approve quote of the replacement pump from Mulcahy/Shaw Water of Cedarburg not to exceed \$20,206.67, the installation service from Sabel Mechanical of Fond du Lac not to exceed \$7,280 and purchase of VFD and panel re-work from Integrated Process Solution not to exceed \$18,500 for a total of \$45,986.67. Motion carries unanimously on a roll call vote via Zoom.

g. Review and approve change orders for Fire Station construction.

Fire Chief Rausch presented the change orders of \$115,537.04 with deducts listed at \$13,371 for a net of \$102,166.04.

Additional: AT&T \$18,163.87, United Electric \$14,715, Keller \$56,076.60, CJ Kavon \$21,261, Ignatek \$2,399.57, Crosscut Woodcrafting \$2,921 = \$115,537.04

Deduction: Baker Glass -\$3,000, Tri-County Door -\$2,041, JA Eisch -\$8,330 = -\$13,371
Net = \$102,166.04

Cm. Kotz moved, seconded by Cm. Johnson to approve change orders for Fire Station Construction of additions \$115,537.04, deductions \$13,371 for a net not to exceed \$102,166.04. Motion carries unanimously on a roll call vote via Zoom.

h. Review and approve contracts for Fire Station construction, as budgeted.

Fire Chief Rausch reviewed the additional contracts that were being vetted when the original contracts were approved.

Additional low contract bids are as follows:

Ignatek-Security System \$14,902.72; United Electric-cabling and install security system \$1,510 Keller-Hose lifting and racking system \$20,000; General Communications-tower wiring and relocation \$8,646.41; Keller-Demo of apparatus bay \$88,000 = Total \$133,059.13

Cm. Scherer moved, seconded by Cm. Johnson to approve contracts for Fire Station construction as presented not to exceed \$133,059.13 from vendors listed above. Motion carries unanimously on a roll call vote via Zoom.

MISCELLANEOUS

a. Approve Special Event for Afternoon in the Lot to be held at 18 S Water Street W (Café Carpe) on September 27, 2020.

Cm. Kotz moved, seconded by Cm. Johnson to approve Special Event for Afternoon in the Lot to be held at 18 S Water Street W (Café Carpe) on September 27, 2020 with contingencies noted by Chief Bump and the one time premise change for the alcohol license. Motion carried via Zoom.

b. Approve street closure for Special Event for Harvest Fest to be held on Foster Street (Hoard Historical Museum) on October 31, 2020.

Cm. Kotz moved, seconded by Cm. Johnson to approve street closure for Special Event for Harvest Fest to be held on Foster Street (Hoard Historical Museum) on October 31, 2020. Motion carried via Zoom.

c. Approve for Special Event for Not-So-Fast-Wear-Your-Mask-3K to be held on Robert Street and Janesville Avenue on October 31, 2020.

Cm. Johnson moved, seconded by Cm. Housley to approve for Special Event for Not-So-Fast-Wear-Your-Mask-3K to be held on Robert Street and Janesville Avenue on October 31, 2020. Motion carried via Zoom. Cm. Scherer excused himself from voting on this item as a Chamber member.

d. Approve street closure for Special Event for Lighted Holiday Parade at the Fort Atkinson Middle School and St. Paul's on November 14, 2020.

Cm. Kotz moved, seconded by Cm. Johnson to approve street closure for Special Event for Lighted Holiday Parade at the Fort Atkinson Middle School and St. Paul's on November 14, 2020. Motion carried via Zoom. Cm. Scherer excused himself from voting on this item as a Chamber member.

e. City, Sewer, Water and Stormwater Utility Financial Statements as of August 31, 2020.

Cm. Kotz moved, seconded by Cm. Scherer to approve the City, Sewer, Water and Stormwater Utility Financial Statements as of August 31, 2020. Motion carried via Zoom.

f. Grant operator licenses.

Cm. Scherer moved, seconded by Cm. Kotz to approve the granting of operator licenses. Motion carried via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Scherer moved, seconded by Cm. Johnson to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carries unanimously on a roll call vote via Zoom.

ADJOURNMENT

Cm. Johnson moved, seconded by Cm. Scherer to adjourn. Meeting adjourned at 8:48 pm.

Respectfully submitted
Michelle Ebbert
City Clerk/Treasurer